



# Dr. B. Borooah Cancer Institute

(Regional Institute for Cancer Treatment & Research)  
Guwahati-781016

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No. BBCI / NIT / Equip-114 / 2584 / 2010

Date : 23.12.2010

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## **NOTICE INVITING TENDERS**

Dr. B. Borooah Cancer Institute, Gopinath Nagar, Guwahati-16, invites sealed tender affixing court fee stamp worth Rs.8.25/- (Rupees eight and paise twenty five only) for supply, transport to site, installation and commissioning of **Haemodynamic Monitor (Multiple Parameter Monitor) for Operation Theatre (2 nos.)** from reputed and financially sound supplier/ manufacturer/ dealer/ firm/ company etc. as per terms and conditions as indicated below:-

- [1] The tender shall consist of 3 parts, namely **Part-I, Part-II and Part-III**, in separate sealed covers. **Part-I** of the tender shall be the Earnest Money Deposit (EMD) and Tender Fee / Tender Fee Receipt; **Part-II** shall cover **technical**; and **Part-III** the **commercial** aspects of the bid. **Part-I, Part-II and Part-III** offers shall be submitted in one sealed cover and this will be received upto **1:00 PM** of **04.01.2011** and will be opened on the same day at **1:30 PM**. **The court fee stamp of Rs.8.25/- should be affixed in the Part-II (Technical Bid) of the tender.** Each part of the tender i.e. Part-I, Part-II and Part-III shall be superscribed legibly on the left corner of the sealed cover.

The tender will not be accepted after due date and time.

The tenderer or his representative may remain present at the time of opening provided they bring with them letters of authority from the corresponding tenderers.

In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for the purchaser, the tenders will be opened at the appointed time and place on the next working day.

- [2] **The eligible technical offers of the participating bidders will be evaluated by the Technical Assessment Committee (TAC) on 07.01.2011 at 11:00 AM in the Conference Hall of the Institute (Administrative Block). In this connection, participating bidder shall depute their representative to be present at Dr. B. Borooah Cancer Institute during the course of TAC meeting on 07.01.211 to provide any clarifications as may be sought by the Technical Experts.**
- [3] Complete information should be given indicating among other things, facilities required for installation such as electric power supply, ventilation, ducting, minimum area required for housing the unit along with its control panel and optimum climatic condition for operating the system etc. Taking safety features into consideration they should also propose the detailed layout of the equipment.

- [4] The rate should be quoted as per the technical specifications enclosed herewith as **Schedule-‘A’**. There should not be any deviation of the specification as devised by the Institute. The model, make & year of introduction as per specification may also be indicated. The tenderer if so desired may quote for more than one model/make conforming not below to the specifications as devised by the Institute.

**The details of the price of the equipment should be quoted in Part-III of the tender in the following manner:-**

- (a) Basic Unit Price with one year warranty
- (b) Other charges such as freight, insurance, installation, charges on road permit, transportation upto site of installation, bank charges and any other charges whatsoever it may be;
- (c) Excise Duty, Customs Duty/ Octroi (*if applicable*)(*should be shown separately*)
- (d) Road permit tax or any other entry tax (*if applicable*) (-do-)
- (e) State / Central Sales Tax / or VAT (*as may be applicable*) (-do-)

**Note :** If any tenderer quotes their commercial offer in any foreign currency other than Indian Rupee, the same will be converted into Indian Rupees for comparison taking the prevailing exchange rate on the date of opening of commercial offer.

- [5] Exemption certificate on payment of customs duty, as may be admissible, will be provided in case of necessity.
- [6] **Earnest Money Deposit of Rs.20000/- (Rupees twenty thousand only)** must be submitted in form of Bank Draft (Nationalized Bank) in favour of **“Dr. B. Borooah Cancer Institute, Guwahati-16”** as **‘Part-I’** of the tender along with the copy of the Tender Fee receipt / Tender Fee (in case of tenderer, who downloaded tender paper from the BCCI website).
- [7] The Earnest Money Deposit will be returned to the tenderer by A/c payee cheque if the tender is not accepted. In case the tender is accepted, EMD will be retained till the execution of the contract. No interest will be paid on EMD by this Institute.
- [8] Up-to-date valid Sales Tax Clearance certificate etc. from the appropriate authority should accompany the tender.
- [9] Successful tenderer will have to enter into a contract for supply, transportation, installation & commissioning of the equipment to the hospital as per the direction of the Institute.
- [10] Bank guarantee being 10% of the total value of work towards satisfactory performance and services during the warranty period of the items will have to be submitted by the successful tenderer in the prescribed format **‘Schedule-B’** within 30 (thirty) days from the date of issue of notification of award by the purchaser after signing of the contract by all the parties to the agreement. The bank guarantee shall remain valid 60 days beyond the warranty period of the equipment.

In the case of Bank Guarantee furnished from banks outside India (i.e. Foreign Banks), it should be authenticated and countersigned by any nationalized bank in India by way of back-to-back counter guarantee.

The successful tenderer shall also submit performance bank guarantee @ 2.5% of the equipment value (as per contract) during the post-warranty Annual Maintenance Contract in the prescribed format **‘Schedule-C’**.

[11] **Payment terms will be as follows:**

- (a) Payment for Indian origin items or foreign origin located within India will be made only on receipt of final Job Completion Report of the supply, installation & commissioning of the equipment from the Inspection Committee to be constituted by the Purchaser. In this connection, the supplier will submit bill for payment after satisfactory supply, installation & commissioning of the equipment.
- (b) Payment for imported items will be made through Letter of Credit. 80% of the total LC amount will be released to the Supplier against delivery of the equipment and balance 20% will be released on receipt of final Job Completion Report from the Inspection Committee to be constituted by the Purchaser after satisfactory installation and commissioning of the equipment.
- (c) Payment of Indian Agency commission, if any, will be made to the manufacturer's agent in the local currency for an amount in Indian rupees indicated in the relevant Price Schedule (as per prevailing rate of exchange ruling on the date of opening of commercial bid) and shall not be subject to further escalation / exchange variation. Payment shall be paid in Indian Rupees to the Indian Agent on proof of 100% payment to the Foreign Principal.

- [12] **The warranty** of the equipment / machinery should be for a **minimum period of one (1) year** from the date of installation / commissioning. During the period of warranty of the equipment/ instrument to be supplied, the tenderer shall provide free maintenance services and replacement if required free of cost.

The **details of year-wise Annual Maintenance Contract (both comprehensive and non-comprehensive) upto 7<sup>th</sup> year (i.e. 2<sup>nd</sup> – 7<sup>th</sup> year)** beyond expiry of the standard warranty period of the equipment / instrument should be quoted separately. All software updates should be provided free of cost during CMC period. The proforma for Annual Comprehensive Maintenance Contract will be as per '**Schedule-D**'.

**List of spares and cost frozen for 6 years post warranty should also be quoted.**

- [13] Local service facilities to be available in Guwahati for maintenance/repair of the equipment may also be specified.

- [14] The tender document may be obtained during the office hours from the office of the undersigned on payment of **Rs.1000/-** (Rupees one thousand only) (non-refundable) **either in cash or by A/c payee Demand Draft or banker's cheque** drawn in favour of '**Dr. B. Borooah Cancer Institute, Guwahati-16**'. Photocopy of the document in support of the payment of the tender fee is to be submitted alongwith the Part-I of the tender invariably.

The detail tender documents can also be downloaded from our website **www.bbcionline.org**. The tender document downloaded from the website will be accepted only on furnishing of non-refundable tender fee in the form of crossed Demand Draft / Banker's Cheque of **Rs.1000/-** separately drawn on any nationalized bank in favour of 'Dr. B. Borooah Cancer Institute, Guwahati.' In this case, the tender fee shall be submitted along with the EMD in the Part-I of the tender. However, the tender cost should not be mingled with EMD. If the tender document is downloaded from our website, while furnishing the tender, it should be superscribed legibly on the left corner of the sealed cover as "TENDER COPY IS DOWNLOADED FROM BBCI WEBSITE".

- [15] All pages of the Tender should be page numbered and indexed.

- [16] The tender is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).

[17] The tender documents are non-transferable.

[18] Process of opening / screening / selection of tender :

In the first instance, the **Part-I** of the tender i.e. EMD (Earnest Money Deposit) will be opened by the Tender Opening Committee. **The offers without EMD (part-I) of the tender will not be considered for further process of evaluation.**

Thereafter, the **Technical Bid (Part-II)** of the tender will be opened. The technical offers will be evaluated by a Technical Committee of the Institute on a date to be fixed by BBCI (Dr B Borooah Cancer Institute). BBCI may invite the representative/s of the valid tenderers for technical clarification, if any, during the course of the Technical Committee meeting. The committee will recommend the technically short-listed vendors for further consideration.

The commercial offers of the technically shortlisted vendors/equipments will only be considered for price comparison.

**The date and time of opening of the commercial bids of the technically short-listed tenders will be intimated.** Representatives of respective vendors / companies may remain present at the time of opening of the commercial bid, when intimated.

[19] The equipment to be supplied should be of best quality of reputed manufacturer.

[20] The tenderer should submit their **credentials along with Part-II (Technical Bid)** of the tender consisting of the following:-

- i. Court fee stamp of Rs.8.25p (to be affixed)
- ii. Particulars of the participating firm / vendor / company (tenderer) in the prescribed format '**Schedule-E**'.
- iii. Certificate of previous experience of similar job with list of institution / Govt. Department / Agency where supplied.
- iv. Certificate of dealership etc. from the appropriate manufacturer in case the tenderer is a dealer.
- v. Certificate in regard to license of manufacturing in case of manufacturer.
- vi. Certificate in regard to registration of firms along with trade license.
- vii. Certificate of quality control if any in respect of equipment to be supplied.
- viii. An affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs.10/- that the tenderer (company / firm) is not supplying the same item at lower rates quoted in this tender to any government / private organisation or any other institution during past one year.
- ix. An affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs.10/- that there is no vigilance / CBI case pending against the firm / supplier.
- x. Performance Statement (for last 3 years) as per **Schedule-F** along with relevant copies of orders and end users' satisfaction certificate.
- xi. Compliance statement based on technical specifications prescribed in the tender notice.
- xii. Photocopy of the document in support of payment of the tender fee.

The brochure / leaflets / catalogue in respect of the equipment as and where applicable may also be enclosed.

- [21] The tenderers quoting as authorized representative of the manufacturer shall have three years of experience in the related field and should obtain documents from principals / manufacturer fulfilling the requirements in taking full responsibility of technical support, service and organizational support in the prescribed format '**Schedule-G**'.
- [22] The sealed tender is to be dropped in the tender box as will be kept in the office of the undersigned within the period and time as mentioned above. However, outstation tenderer may submit tender/s by speed post/courier service/registered post to be received by the undersigned on or before the date of closing time of tender. The undersigned will not be responsible for any postal delay in receipt of the tender in due date and time. The tender if sent by post or by courier, but not received by the undersigned within the stipulated date and time will not be accepted.
- [23] The successful tenderer shall have to execute a DEED of contract in the form as may be prescribed by the undersigned in due course.
- [24] The rate if accepted will remain valid for 1(one) year from the date of acceptance and there will no change under any circumstances during the period.
- [25] The rate should be quoted both in figure and in words.
- [26] The successful tenderer shall have to supply the intended equipment to this Institute at his own risk and responsibility and in good condition in all respects.
- [27] Incomplete tender not in conformity with the terms and conditions as in this tender notice will be rejected outright.
- [28] The undersigned reserves the right either to accept or to reject any or all the tenders without assigning any reason thereof and is not bound to accept the lowest tender.
- [29] Decision of the Technical Assessment Committee / Purchase Committee / Finance Committee or the Management Council of the Institute shall be final and binding in all cases.

**Director**  
Dr B Borooah Cancer Institute  
Guwahati-781016

## SCHEDULE – ‘A’

Technical Specifications  
of  
**HAEMODYNAMIC MONITOR (HIGH END)**

Sr. No.	Description of Item
	Model Name:
	Make:
	Month & Year of Introduction:
1	Component type monitor with display and module rack separated from main unit
2	Non glaze display with wide viewing angle & high resolution (medical grade)
3	Touch-screen enabled (optional)
4	Dual display (optional)
5	Modular system
	ECG & Respiration modules
	Invasive & Non-invasive pressure modules
	Temperature modules
	C.O. modules
	SP02
	ETCO 2
	Cardiac output & continuous Cardiac Output monitoring
6	Should display upto 6 waves simultaneously
7	Adult & pediatric
8	Patient data management software
9	Display of images from PACS
10	Haemodynamic calculations & oxygenation
11	ST segment analysis software
12	Arrhythmia detection
13	Compatible with Central Monitoring System
14	Wall mount / shelf mount facility
15	Ability to connect to a network (both wired & wireless), serial interface, printer
16	Inbuilt Printer (local / network) to print waveforms (optional)
17	Battery back-up
18	Should provide all the standard accessories and must be specified accessories.
19	Telemetry
20	Remarks (if any)
21	Warranty : 1 year Minimum
22	Please quote for both comprehensive & labour only maintenance separately for 6 year post warranty period.
23	List of spares and cost frozen for 6 years post warranty

**SCHEDULE-B**

**Proforma for Bank Guarantee for 10%**

To  
The Director  
Dr B Borooah Cancer Institute  
(Regional Institute for Treatment & Research)  
A.K. Azad Road, Gopinath Nagar  
Guwahati-781016

The deed of guarantee made this day of \_\_\_\_\_ between (name of Bank) \_\_\_\_\_ (hereinafter called the “Ban k”) of the one part, and the \_\_\_\_\_ (the Purchaser) (hereinafter called “the Purchaser”) of the other part.

Whereas \_\_\_\_\_ (the Purchaser) has awarded the Contract bearing No. \_\_\_\_\_ dated \_\_\_\_\_ for \_\_\_\_\_ (Description of Goods) (hereinafter called the contract) to \_\_\_\_\_ (Name of the supplier) (hereinafter called the Supplier).

In accordance with the provisions and Terms & Conditions of the Contract to provide for payment amounting to Rs. \_\_\_\_\_ (name and address of the Contractor) (hereinafter called “the Contractor”) shall deposit with the \_\_\_\_\_ (The Purchaser) a bank guarantee to guaranty his proper and faithful performance under the said Clause of the Contract in an equivalent amount of 10% of \_\_\_\_\_ (amount of guarantee in figures and words).

We, the \_\_\_\_\_ - (Bank), as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the \_\_\_\_\_ (name of the Purchaser) on his first demand through Demand draft payable at Guwahati without objection / demur on our part.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between \_\_\_\_\_ (name of the Purchaser) and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

The guarantee remains valid in full effect from the date of the advance payment received by the supplier under the contract until \_\_\_\_\_ (date).

Yours truly

Signature & Seal :  
Name of Bank / Financial Institution :  
Address :  
Date :

**SCHEDULE-C**

**Bank Guarantee Form for Performance Security / CMC Security**

To  
The Director  
Dr B Borooah Cancer Institute  
(Regional Institute for Treatment & Research)  
A.K. Azad Road, Gopinath Nagar  
Guwahati-781016

WHEREAS \_\_\_\_\_ -- (Name and address of the supplier)  
(Hereinafter called "the supplier") has undertaken, in pursuance of contract  
No..... dated..... To supply (description of goods and  
services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish  
you with a bank guarantee by a scheduled nationalized commercial bank recognized by you for the  
sum specified therein as security for compliance with its obligations in accordance with the  
contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of  
the supplier, up to a total of ..... (Amount of the  
guarantee in words and figures), and we undertake to pay you, upon your first written demand  
declaring the supplier to be in default under the contract and without cavil or argument, any sum or  
sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to  
show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before  
presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to  
be performed there under or of any of the contract documents which may be made between you  
and the supplier shall in any way release us from any liability under this guarantee and we hereby  
waive notice of any such change, addition or modification.

This guarantee shall be valid upto and including the \_\_\_\_\_ day of \_\_\_\_\_ 20..

(Signature with date of the authorized officer  
of the bank)

.....  
(name and designation of the officer)

.....  
Seal, name & address of the Bank and address of the Branch

**SCHEDULE – ‘D’**

**CONTRACT FORM FOR ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT**

Annul CM Contract No.....

Date.....

Between

.....  
-----

(Address of Head of Hospital / Institute / medical College)

And

.....  
.....

(Name & address of the supplier)

Ref: Contract No..... dated ..... (Contract No. & date of Contract for supply, installation, commissioning, handing over, trial run, training of operators & warranty of goods)

In continuation to the above referred contract

a) The Contract of Annual Comprehensive Maintenance is hereby concluded as under :-

1	2	3	4						5
Schedule No.	Brief Description of goods	Quantity (nos.)	Annual Comprehensive Maintenance Contract Cost for Each Unit year						Total Amount Comprehensive Maintenance Contract Cost for 6 years
			2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	
			a	b	c	c	d	e	

Total value (in figure) .....(in words).....

- b) The CMC commence from the date of expiry of all obligations under Warranty i.e. from ..... (date of expiry of Warranty) and will expiry on ..... (date of expiry of CMC).
- c) The cost of Annual Comprehensive Maintenance Contract (CMC) which includes preventive maintenance, labour and spares, after satisfactory completion of warranty period may be quoted for next 4 years as contained in the above referred contract on yearly basis for complete equipment.
- d) There will be 95% uptime warranty during CMC period on 24 (hrs) x 7(days) x 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
- e) During CMC period, the supplier shall visit at each consignee's site for preventive maintenance including testing and calibration as per the manufacturer's service / technical / operational manual. The supplier shall visit each consignee site as recommended in the manufacturer's manual, but at least once in 6 months commencing from the date of the successful completion of warranty period for preventive maintenance of the goods.

- f) All software updates should be provided free of cost during CMC.
- g) The bank guarantee valid till ..... [(fill the date) 2 months after expiry of entire CMC period] for an amount of Rs..... [(fill amount) equivalent to 2.5% of the cost of the equipment as per contract] shall be furnished in the prescribed format given in **Schedule-C** of the Tender Enquiry document, along with the signed copy of annual CMC within a period of 21 (twenty one) days of issue of Annual CMC failing which the proceeds of Performance Security shall be payable to the Purchaser.
- h) If there is any lapse in the performance of the CMC as per contract, the proceeds AMC / CMC bank guarantee for an amount of Rs..... (equivalent to 2.5% of the cost of the equipment as per contract ) shall be payable to the consignee.
- i) Payment terms : The payment of Annual CMC will be made against the bills raised to the consignee by the supplier on six months basis after satisfactory completion of said period, duly certified by the Head of the user department. The payment will be made in Indian rupees.
- j) Paying authority : ..... (name of the consignee  
i.e. Hospital / Institute /  
Medical College's authorized  
official)

-----  
(signature, name and address  
of Hospital / Institute / Medical College's authorized official  
For and on behalf of .....

Received and accepted this contract

.....  
(Signature, name and address of the supplier's executive  
Duly authorized to sign on behalf of the supplier)  
For and on behalf of .....

(Name and address of the supplier)  
.....  
(Seal of the supplier)  
Date : .....  
Place : .....

**SCHEDULE – ‘E’**

**PARTICULARS OF THE TENDERER**

1. Name of the tenderer :
2. Establishment type :  
(Company / firm / Dealer / Stockist / Contractor / Supplier )
3. Year of establishment :
4. Address of the Registered Office :
5. PAN Number :  
(photocopy of PAN card to be attached)
6. Branches in India :
7. Nature of business :
8. Experience in the relevant field :
9. Total Manpower :
10. Technical Staff all over India :  
(with name , designation & contact nos.)
11. Technical Staff or Engineers based at Guwahati :  
(with name , designation & contact nos.)
12. Service Engineers posted in the North-East India :  
(with name, designation, qualification & contact nos.)

Signature and seal of the Tenderer

**SCHEDULE – ‘F’**

**PROFORMA FOR PERFORMANCE STATEMENT**

(for the period of last three years)

Tender Reference : .....

Date of Opening : .....

Time : .....

Name and address of the tenderer : .....

Name and address of the manufacturer : .....

Order placed by (full address of purchaser)	Order number and date	Description and quantity of ordered items and services	Value of order (Rs.)	Date of completion of contract		Remarks indicating reasons for delay if any	Have the goods been functioning satisfactorily (attach documentary proof)**
				As per contract	Actual		
1	2	3	4	5	6	7	8

Signature and seal of the Tenderer

\*\* The documentary proof will be a certificate from the consignee / end user with cross-reference of order no. and date in the certificate along with a notarized certification authenticating the correctness of the information furnished. If at any time, information furnished is proved to be false or incorrect, the earnest money furnished will be forfeited.

\*In respect of above certificate from chartered Account can be produced with all the requisite details.

**SCHEDULE - 'G'**

**MANUFACTURER'S AUTHORIZATION FORM**

To

.....  
.....  
(name and address of the purchaser)

Dear Sirs,

Ref. Your Tender Enquiry document No..... dated.....

We, ..... who are proven and reputable manufacturers of ..... (name and description of the goods offered in the tender) having factories at ....., hereby authorize Messrs.....(name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender Enquiry Documents for the above goods manufactured by us.

We also hereby extend our full warranty and AMC / CMC as applicable as per terms & conditions of the tender documents, read with modification, if any, in the special conditions of contract for the goods and services offered for supply by the above firm against this tender enquiry document.

Yours faithfully,

-----  
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(signature with date, name and designation)

For and on behalf of Messrs.....

(name & address of the manufacturers)

Note :

- i. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
- ii. The original letter may be sent.

**ACKNOWLEDGEMENT – FOR OFFICIAL USE ONLY**

# Dr. B. Borooah Cancer Institute

*(Regional Institute for Cancer Treatment & Research*

**Guwahati-781016**

***Subject*** .. **Purchase of HAEMODYNAMIC MONITOR (Multiple Parameter Monitor) for Dr B Borooah Cancer Institute**

***Tender Notice*** .. **No. BBCI/NIT / Equip-114 / 2548 / 2010 dtd.23.12.2010**

***Tender documents issued as follows :***

**(a) Detail Tender Enquiry Document (Page : 1 to 13)**

***Issued by –***

**Director**

Dr B Borooah Cancer Institute  
Guwahati-781016

***Received the Tender papers  
From the office of the Director,  
Dr B Borooah Cancer Institute***

on payment of non-refundable  
***Tender Fee amounting to Rs.1000/-  
(Rupees one thousand only) in cash /  
Vide Banker's Cheque / Bank Draft No.....  
dt..... (Bank : ..... )***

**TENDERER**

(Name & Signature)

Date :