

Dr. B. Borooah Cancer Institute

Regional Cancer Centre, Guwahati-781016, Assam

No. BBCI/Misc-27/RPP-IV/ Adv. / 3968 / 2017

November 2, 2017

ADVERTISEMENT

Applications in the prescribed form are invited from Indian citizens for the following ad-hoc posts at Dr B Borooah Cancer Institute, Regional Cancer Centre, Guwahati-781016, Assam, India.

Sl.	Post	Eligibility Criteria	Salary (consolidated)	No. of post
1	LDA-cum-Computer Operator	Graduate with DOEACC 'A' Level Diploma in Computer Sciences from a recognized Government Institution with minimum 2 years experience of working in hospital set-up and typing proficiency with software knowledge.	Rs. 12,000/- per month	2
2	Accounts Clerk	Commerce graduate with Accountancy with minimum 2 years Accountancy working experience.	Rs. 12,000/- per month	1
3	Receptionist	Graduate with command in English, Hindi and local regional languages with minimum 2 years working experience as Receptionist in hospital / diagnostic set-up.	Rs. 12,000/- per month	1
4	Medical Counselor	M.Phil in Clinical Psychology from a recognized University.	Rs. 18,000/- per month	1
5	Social Investigator	Master degree in Sociology / MSW from a recognized university with minimum 2 years working experience in hospital set-up.	Rs. 18,000/- per month	2
6	Clinical Coordinator	Science Graduate with one year working experience in health related institution. Candidate must have biology as one subject in Class-XII standard.	Rs. 10,000/- per month	3
7	Librarian	Master Degree in Library Science from a recognized university with minimum 3 years working experience.	Rs. 25,000/- per month	1

Candidates with working experience in respective field will be given preference.

Appointment will be made for one year.

Age : Below 30 years (Relaxable in exceptional cases).

Interested candidates may submit their application in the prescribed format supported by attested copies of certificates & mark-sheets to the **Director, Dr. B. Borooah Cancer Institute, Guwahati-781016** on or before **10th November 2017**.

Application may also be submitted through e-mail 'bbcinfo@yahoo.co.in'. The candidates who submitted their applications through e-mail will require submission of their application along with attested copies of certificates during the time of interview.

(2)

The decision of the Institute as to eligibility or otherwise of a candidate will be final.

The applicants, who do not have requisite qualifications up to the last date of submission of applications, will not be considered.

Incomplete applications will not be considered.

Mere fulfilling the minimum educational qualification and experience doesn't bestow right to a candidate to be called for interview. The Institute reserves the right to reject or accept any candidature without assigning any reason thereof.

The Management of Dr B Borooah Cancer Institute will not be responsible for rejection of applications due to late postal delivery or lost in transit.

The list of eligible candidates for appearing in the interview / practical test will be published in the website of the Institute www.bbcionline.org (bulletin-advertisement section) on **14th November 2017** and no separate call letter will be issued to the candidates.

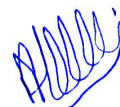
The interview will be held as per programme below.

Sl.No.	Post	Date & time of Practical Test	Date of Interview	Time of Interview	Venue
1	Medical Counselor	-	21-11-2017	10:00 AM	Conference Hall, BBCI
2	Social Investigator	-	21-11-2017	11:00 AM	-do-
3	Librarian	-	21-11-2017	12:00 Noon	-do-
4	Accounts Clerk	-	22-11-2017	10:00 AM	-do-
5	Receptionist	-	22-11-2017	11:00 AM	-do-
6	Clinical Coordinator	-	23-11-2017	10:00 AM	-do-
7	LDA-cum-Computer Operator*	17 th Nov' 2017 at 10:00 AM	23-11-2017	11:00 AM	-do-

**For the post of LDA-cum-Computer Operator, only candidates who qualified in the practical test will be allowed to appear in the interview.*

No TA/DA will be paid for attending the interview.

Please note that canvassing / bribing in any form will be a disqualification and would lead to cancellation of candidature.



Director
Dr B Borooah Cancer Institute
Guwahati-781016

APPLICATION FORMAT

Dr Bhubaneswar Borooah Cancer Institute (Regional Cancer Centre) Guwahati - 781016

Application for the post of



1. Full name in block letters :
2. Father's / Husband Name :
3. Date of Birth :
4. Age (as on 1st November 2017) :
5. Sex :
6. Permanent Address in full :
(with pin code, e-mail ID & mobile number)
7. Present address in full :
(with pin code, e-mail ID & mobile number)
8. Nationality (State whether by birth or by Domicile) :
9. Religion :

10. Details of Examination passed starting from matriculation onwards:

Sl. No.	Examination	Name of College / institution	University / Board	Year of passing	Division / class obtained	% of marks obtained

11. (a) Experience :

Sl. No.	Name of the Institution / Employer	Designation	From	To	Total Period	Reason of leaving

b) Specialized training, if any.

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i) Any other information :
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Declaration

I hereby declare that the above information are true and correct to the best of my knowledge and belief.

I further declare that I shall not indulge in canvassing / bribing in any form. I understand that this will be a disqualification and would lead to cancellation of my candidature.

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Signature of applicant

Station :

Date :